QUARTERLY PHYSICAL REPORT OF OPERATION

For the Quarter Ending June 2015

Department : Legislative-Executive Development Advisory Council (LEDAC)

Agency/OU : LEDAC Secretariat
Fund : LEDAC Secretariat

Program / Activity / Project	Performance Measures	Physical Target	Accomplishment	Variance	Remarks
Project A. PROGRAMS I. GAAS II. STO III. Operations Provision of Secretariat Support to the LEDAC	 Meetings: Number of meetings facilitated % of participants who rate the secretariat services as good or better % of participants who consider minutes of meetings as accurate % meeting minutes that are distributed to participants for verification within 2 days after the meeting % of agenda and meeting documentation distributed to meeting participants at 48 hours prior to scheduled meeting LEDAC/LEDAC Execom TWG meeting higlights adopted 	 4 90% 90% 90% 90% Set of proposed bills 	Preparatory meeting with ODESLA and PLLO held on 29 June 2015 where the status updates on the President's Legislative Agenda (PLA) and Common Legislative Agenda (CLA) and other matters were discussed.	• 1 (executive level) • 90% • 90% • 90%	Agenda folders, presentation materials, summary of agreements/ highlights of the meeting, matters arising prepared and/or distributed within set deadline
	Frequency of Reports on the status of/legislative	Monthly/Quarter ly		Monthly/Quart erly	

 alerts on priority measures Percentage of PDP legislative agenda included in the list of priority legislative measures 	• 90%			
Reports and other administrative matters: • Frequency of reports on the status of/legislative alerts on priority measures • % of reports submitted to ODG/DBM/COA/OP/ other requesting agency within the prescribed period	Monthly/ quarterly reports/updates on the status of/ legislative alerts on priority measures submitted 100%	Updated and submitted the list of proposed 16 th Congress priority legislative measures as part of the agenda of the preparatory meeting held on 29 June 2015. Proposed 2016 budget of LEDAC Secretariat; LEDAC Annual Report; PreXC; GAD; SPMS; among others.	100%	Also reviewed the list of proposed 16th Congress legislative measures vis-àvis consistency with PDP legislative agenda; strategic measures in shepherding the priority bills were also discussed.
 # of studies/research on legislative and operational concerns 	2 for CY 2014 or as directed/necessary	Priority legislative measures for the 16 th Congress, updated; Research on LEDAC Secretariat Reorganization Plan		2 (1) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4

Prepared by:

Certified Correct:

JOCELYN P. REYES

Director IV Date: 7/7/1

Approved by:

NESTOR R. MIJARES IV Deputy Director-General Date: