

QUARTERLY PHYSICAL REPORT OF OPERATION
For the Quarter Ending December 2014

Department : Legislative-Executive Development Advisory Council (LEDAC)
Agency/OU : LEDAC Secretariat
Fund : LEDAC Secretariat

Program / Activity / Project	Performance Measures	Physical Target	Accomplishment	Variance	Remarks
A. PROGRAMS I. GAAS II. STO III. Operations Provision of Secretariat Support to the LEDAC	Meetings: <ul style="list-style-type: none"> • Number of meetings facilitated • % of participants who rate the secretariat services as good or better • % of participants who consider minutes of meetings as accurate • % meeting minutes that are distributed to participants for verification within 1 day of meeting • % of agenda and meeting documentation distributed to meeting participants at 48 hours prior to scheduled meeting time 	<ul style="list-style-type: none"> • Quarterly or as necessary • 90% • 90% • 90% • 90% 	1 EXECOM-TWG Meeting where the consolidated and updated list of proposed 16 th Congress Common Legislative Agenda was reviewed	<ul style="list-style-type: none"> • 1 (executive level) • 90% • 90% • 90% • 90% 	Status Update on the Common Legislative Agenda for the 16 th Congress as well as the other priority measures of the Executive Branch vis-à-vis the PDP


	<u>Reports and other administrative matters:</u> <ul style="list-style-type: none"> • Frequency of reports on the status of/legislative alerts on priority measures • % of reports submitted to ODG/DBM/COA/OP/ other requesting agency within the prescribed period • # of studies/research on legislative and operational concerns 	<ul style="list-style-type: none"> • Monthly/ quarterly reports/updates on the status of/ legislative alerts on priority measures submitted • 100% • 2 for CY 2014 or as directed/ necessary 	<p>Updated and submitted the list of proposed 16th Congress Common Legislative Agenda</p> <p>Updated the Legislative Agenda in the Philippine Development Plan (PDP)</p> <p>Prepared/submitted comments on several bills; prepared and submitted the Annual Procurement Plan; prepared the 2015 Work and Financial Plan; prepared documentary requirements in compliance with SPMS; submitted documents in compliance with PBB requirements</p> <p>Assessment on the Priority Legislative Measures vis-à-vis the PDP</p>	<p>1</p> <p>100%</p>	<p>Also reviewed the list of proposed 16th Congress Common Legislative Agenda vis-à-vis consistency with PDP legislative agenda.</p>
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Prepared by:


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 Director IV

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NESTOR R. MIJARES IV
 Deputy Director-General

Date: _____