

QUARTERLY PHYSICAL REPORT OF OPERATION
For the Quarter Ending March 2014

Department : Legislative-Executive Development Advisory Council (LEDAC)
Agency/OU : LEDAC Secretariat
Id : LEDAC Secretariat

Program / Activity / Project	Performance Measures	Physical Target				Accomplishment	Variance	Remarks
		Q1	Q2	Q3	Q4	Q1		
PROGRAMS GAAS LSTO Operations Provision of Secretariat Support to the LEDAC	Meetings: <ul style="list-style-type: none"> • Number of meetings facilitated • % of participants who rate the secretariat services as good or better • % of participants who consider minutes of meetings as accurate • % meeting minutes that are distributed to participants for verification within 1 day of meeting • % of agenda and meeting documentation distributed to meeting participants at 48 hours prior to scheduled meeting time 	1 90% 90% 90% 90%	1 90% 90% 90% 90%	1 90% 90% 90% 90%	1 90% 90% 90% 90%	1 100% 90%		<p>Pre-LEDAC meeting (comprising of the Office of the Executive Secretary or OES, Office of the Executive Secretary for Legal Affairs or ODESLA, and NEDA-LEDAC Secretariat) on March 28, 2014 where a consolidated and updated list of proposed 16th Congress priority legislative measures and criteria for vetting thereto were discussed. In addition, there were 2 Coordination and preparatory meetings with ODESLA prior to the pre-LEDAC meeting</p> <p>Agenda folders, presentation materials, summary of agreements/ highlights of the meeting, matters arising prepared and/or distributed within set deadline</p>


<u>Reports and other administrative matters:</u> <ul style="list-style-type: none"> • Frequency of reports on the status of/legislative alerts on priority measures • % of reports submitted to ODG/DBM/COA/OP/ other requesting agency within the prescribed period • Number of studies/research on legislative and operational concerns 	1	1	1	1	1		Updated and submitted the list of proposed 16 th Congress priority legislative measures as part of the agenda of the pre-meeting held on March 28, 2014.
	100 %	100 %	100 %	100 %	100 %		Prepared/submitted the proposed 2015 budget of LEDAC Secretariat; Work and financial program; indicative list of proposed 16 th Congress priority legislative measures; and annual procurement plan of the LEDAC, among others.
		1		1			Ongoing study on the status of implementation and assessment on the outcome of 15 th Congress priority legislations (LEDAC CLA/PDP legislative agenda enacted into laws). Also reviewed the list of proposed 16 th Congress legislative measures vis-à-vis consistency with PDP legislative agenda.

Prepared by:


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Date: 4/25/2014

Certified Correct:


JOCELYN P. REYES
Director IV

Date: 4/25/14

Approved by:


NESTOR R. MIJARES IV
Deputy Director-General

Date: _____